

# MINERAL COUNTY SCHOOL DISTRICT

## VACANCY ANNOUNCEMENT

**DATE OF POSTING:** September 3, 2021

**POSITION:** Kitchen Aide

**LOCATION:** Hawthorne Elementary

**BENEFITS:** NO  X  YES \_\_\_\_\_ **PART-TIME**

**SALARY:** Per Classified CBA

**JOB DUTIES:** Under direct supervision, performs basic food preparation duties in a correctional, residential, instructional, or similar setting. Also cleans food preparation areas, dining areas, and associated equipment as required.

### **QUALIFICATIONS:**

- **High School diploma or equivalent** (if none at time of hire – Must sign an agreement that states they will enroll in our Adult Ed program within 6 months of date of hire and complete the program within 1 year of date of hire)
- **Ability to withstand Nevada law enforcement background check**

**OPENING DATE:** September 03, 2021

**CLOSING DATE:** September 10, 2021 at 3:00 p.m. or Open Until Filled

**SCHOOL YEAR:** 2021-2022

Interested employees of the Mineral County School District should make application in writing by submitting a letter of interest to the **Human Resource Department** by 3 p.m. on the closing date listed above to be considered for transfer of assignment. Other applicants need to apply by completing a Mineral County School District application and returning it to the **Human Resource Department** with resume, letters of recommendation by 3 p.m. on the closing date listed above. Requests for transfer or applications should be delivered to **Mineral County School District Human Resource Department 751 A Street, Hawthorne, 775-945-2403**.

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Mineral County School District does not discriminate on the basis of age, race, color, national origin, sex, disability, or origin, in any of its policies or practices. MCSD complies with the ADA and will provide reasonable accommodations if requested.

**Posted Within District:** District Office, MCHS, Hawthorne Jr. High, Hawthorne Elementary, Schurz Elementary Office, Maintenance, Bus garage, MCSD website and teacher's mailboxes.

**Posted outside of District:** Tribal Education Office, DETR, Nevada Rural Jobs website, US. Jobs website