

MINERAL COUNTY SCHOOL DISTRICT  
751 A. STREET  
Hawthorne, Nevada 89415  
BOARD OF TRUSTEES MEETING MINUTES  
*Saturday, October 16, 2021*

The Mineral County School District held a public meeting on Saturday, October 16, 2021 beginning at 9:13AM at the Hawthorne Convention Center.

**MEMBERS PRESENT:** Kathryn Castagnola, Tyler Viani, Candice Birchum, Keith Neville

**MEMBERS ABSENT:** Juanita Diede

**ADMINISTRATORS:** Andre Ponder, Superintendent; Jeff Wales, Principal, HJH/MCHS; Stephanie Keuhey, Principal HES

**OTHERS PRESENT:** Vicki Jackson, Larry Jackson, Debra Dudley, Ann Kee, LeAnn Dunn, Tricia Schumann, Mary Peterson

*Keith Neville read, "I would like to acknowledge that this meeting is being held on traditional lands of the Paiute People, and pay our respect to elders both past and present".*

**CONTINENTAL BREAKFAST 8:30 AM TO 9:00 AM (provided by Mr. Beane's)**

**CALL TO ORDER: 9:13 AM**

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance  
Presentation on District Data given by Ann Kee

**DISCUSSION ONLY ITEMS:**

1. **Presentation** – WestEd Presentation given by LeAnn Dunn and Mary Peterson
2. Introduction of Deb Dudley, NASB
3. **Recommendation:** Discussion – Governance Principals and Protocols
4. **Recommendation:** Discussion – Communication

**LUNCH BREAK 12:00 TO 1:00 (provided by Joe's)**

**ACTION ITEMS: (FOR POSSIBLE ACTION)**

**1:00 to 2:00 Deb Dudley**

1. **Recommendation:** Discussion and Possible Approval – Long and Short Term Goals  
Supporting Information: Long and Short Term Goals to be set by the Superintendent and School Board to meet the needs of both parties.
2. **Recommendation:** Discussion and Possible Approval – Superintendent Evaluation Process  
Supporting Information: The Superintendent Evaluation form needs to be revised to work better with the needs of both the Superintendent and the School Board.

**The following was discussed by the Governance Team:**

**WHAT THE BOARD NEEDS FROM THE SUPERINTENDENT**

***\*Information – monthly reports on key issues like Internet technology***

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NEXT STEPS – the board needs to be specific about the types of reports and detail levels they expect from the Superintendent. This board needs to be VERY CLEAR – on data they want to receive in order to address progress toward district goals.)

***\*\*Truth***

NEXT STEPS – Trust takes time to build, begin by implementing the following: Both the Board and the Superintendent agree that they will presume best intentions and truthfulness when getting and receiving information

***\*Budget oversight detail***

NEXT STEPS – The board needs to be specific on what types of budget reports they require I.E. Updates on expenditures as they relate to approved categorical budgets?

***\*Quarterly Goal Review***

***\* A report on items that require Board attention***

**WHAT THE SUPERINTENDENT NEEDS FROM THE BOARD**

***\*A One on One with each board member to understand historical issues and trends***

NEXT STEPS – Schedule these meetings

***\*Trust and Truth***

***\*Two-way Communication***

***\*Support to let individual board members know if they are overstepping into Superintendent or Staff roles***

***\*Be open to change***

***\*Presumption of best intentions***

**We discussed a need to adopt the following protocols (board guardrails) for behaviors**

- Board Member Requests for Information from District Staff
- Board Members Response to community complaints or concerns
- Unified Board – Support for Majority Vote
- Spokesperson of the Board
- Board Meeting – Timing
- Use of Electronic Communication and Social Media

**The following Board Goals were discussed: (stars indicate the number of votes (stickers) each goal received.**

**\*\*\*\* PRIDE – BELONGING – CUSTOMER SERVICE CULTURE – ONE TEAM ONE DREAM**

**\*\*\* TEAM WORK – DISTRICT COLLABORATION AT ALL LEVELS – TEAM BUILDING (Like in the Elementary School)**

**\*\*\*COMMUNICATION – TEACHERS AND PARENTS WORKING TOGETHER FOR STUDENT SUCCESS.**

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\*STABLE LEADERSHIP

\*ENGAGE STAKEHOLDERS WITH TRANSPARENCY AND CONSISTANT COMMUNICATION

FUTURE ACTION ITEMS

- Discuss, modify and adopt the sample protocols above.
- Take some time to have a conversation regarding board goals, (Keep them SMART Simple, Meaningful, Articulate, Relevant and Time Bound) time lines and benchmarks that will form the basis of your Superintendents Evaluation.
- Consider having periodic Governance Workshops, Board Self Evaluation would be valuable in a few months.

**2:00 to 3:00**

**PRESENTATIONS:**

1. Paul McDonald gave a Presentation on Special Education
2. Principal Jeff Wales gave a presentation on HJH/MCHS – The Board would like to have a Student Board liaison appointed by Mr. Wales.
3. Principal Stephanie Keuhey gave a presentation on the Elementary School
4. JayDee Porras-Grant gave a presentation on Finance
5. Diane Rodriguez gave a Presentation on the Rescue Plan Projects

**GENERAL PUBLIC COMMENT:**

**ADJOURNMENT: 3:22 PM**

Respectfully submitted:

  
Kathryn Castagnola, Clerk